

**Holy Trinity Parish of Webster County
proclaims the Good News of Jesus Christ
by promoting spiritual enrichment for
all Catholics through our discipleship,
worship, stewardship, and living
Christ's love.**

**Pastoral Council Meeting Agenda
Wednesday, April 4, 2018
5:30 pm
St. Edmond Library**

1. Opening Prayer
2. Approval of Previous Minutes, approved by email.
3. Reports – Committee Liaison to report
 - a. Administrative/Parish Life Parish Life Director Report
 - b. Finance
 - c. Parish Life & Stewardship
 - d. Facilities – did not meet
 - e. Spiritual Life
 - f. School Board
 - g. Hispanic Ministry
4. Other
5. Choosing of award winners- closed session
6. Adjournment

Next Meeting – May 2, 2018, 5:30 P.M., St. Edmond Library

Holy Trinity Parish

Pastoral Council Meeting

Date: March 7, 2018

Time: 5:30 pm

Place: SE Library

Present: Holly Aljets, Todd Baker, Carol Barber, Arlyn Gorackowski, Joe Hora, Msgr. Kevin McCoy, Craig Schlien, Hiedi Touney, Kara Wirtz

Excused: Fr. Patrick Behm, Beth Lawler, Abby Landwehr, Pat Leiting, Dave Prebeck

	Topics Discussed	Recommendation	Action
Call to Order			Holly Aljets called the meeting to order. Read Visitor Statement
Opening Prayer			Msgr. Kevin McCoy led prayer.
Approval of Minutes	Approved via email.		
Reports			
Administrative/Parish Life Director Report	The Altar Server training was postponed due to weather. It has been rescheduled.		
Finance Council	Nothing to add to the report.		
Parish Life & Stewardship Comm.	The Committee has been looking at bringing back the Summer Spirit Celebration with outside Mass, DJ, food and games. The purpose would be to build community and help recruit for SE. May have a tuition raffle as well as a cash raffle. Msgr. Kevin suggested having the Mass in one of the SE gyms, much cooler at that time of day. Right now they have the date set at August 18 th . Residents of the Marian Home could also come over with it being at the school. Perhaps ask them if they would want to provide fireworks.		Todd will bring it up at the school board meeting to keep them informed.
Facilities	Nothing to add to the report.		
Spiritual Life Committee	The school will be getting new altar server vestments. Starting next year they will wear the black cassocks with the white surplice. Beginning with the new church, they will be worn for parish Masses as well. With the training of the new altar servers it will be stressed that they need to wear black pants, socks and shoes. The parish is looking to get an array of sizes of shoes so would be available if they do not have any. This committee continues to focus on reverence & liturgical ministries.		
School Board Report	Nothing to add to the report.		
Hispanic Ministry	No report.		
Award Winners-postponing until April meeting	There has been only one nominee for the two awards so the deadline has been extended to March 23. The nominations will be compiled on the 26 th and sent out that day.		Please read over the nominations and be ready for discussion and voting next month.
Other	We will have the Chapel open ½ hour before the meetings for anyone who would like to stop in and pray. People committing to a time for monthly adoration has increased. Many others attend but do not want to commit to a time. The goal is to have Perpetual Adoration at the Chapel in the new church.		Craig Schlien has joined the council as its newest member. Welcome Craig!
Visitor Comments			Marcene Vaske shared her concern as to the upkeep of the church buildings. She feels Sacred Heart has many issues

			that need to be addressed as we need the building for at least another two years. She also shared that she believes there are many people who have concerns about the upkeep of the oratory churches. That there are people who would donate to keep the buildings in good condition.
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Arlyn Goraczkowski moved to adjourn the meeting, Joe Hora seconded. Meeting adjourned at 6:00 pm. Next meeting – April 4, 2018, 5:30 pm, SE Library

Parish Life Director Report – April 2018

Capital Campaign Update – as of 4/4/18

Pledges made - \$ 9,237,991.60 Cash on Hand - \$ 6,682,376.73

Formation Ministries (Rock Climbers, EDGE and One: Eight Confirmation) - Mary Salocker has resigned with her last day being May 31st, 2018. We have begun looking for her replacement. Faith Formation Coordinator is a part time position that will oversee the Rock Climber program.

- The last night of Faith Formation will occur on April 25, 2018. A reception will be held following the Rock Climber Mass and EDGE/One:Eight Confirmation classes in honor of Mary Salocker. The reception will be open to the parish.

-First Communion – Sunday, April 22nd, 2018 at 1:30 p.m. – retreat the morning before

-Confirmation – Sunday, April 29th, 2018 at 2:00 p.m.

Number of those who entered the Church at Easter Vigil: five baptized, five confirmed, seven in total.

Liturgical Ministries – - 7:30 a.m. and 9:30 a.m. Masses are assigning two fewer EMHCs to their schedule beginning the first full weekend of April. The decision is based upon equitable scheduling and we are able to meet the needs of the faithful with two fewer EMHCs.

Solemnity and Procession of the Most Holy Body and Blood of Christ (Corpus Christi) – we have received approval from both the Bishop and the City of Fort Dodge to hold a Corpus Christi procession on Sunday, June 3, 2018. The 7:30 p.m. Mass at Corpus Christi Church will be moved to 5:00 p.m. that day. While there are details to work out, we know that Mass will be celebrated at Corpus Christi Church at 5:00 p.m. followed by a procession through the downtown streets of Fort Dodge to Sacred Heart Church. Fr. Patrick will carry the Blessed Sacrament in a monstrance leading the procession. Once at Sacred Heart Church there will be a time for adoration, prayers and benediction.

Parish Pool Party is set for July 8th – 6:30-8:30 p.m.

VBS team is being assembled. VBS will occur July 23, 2018 to July 27, 2018. Rita Anderson leading.

Summer Spirit Celebration is set for Saturday, August 18, 2018. Joe Hora chairing.

Holy Trinity Parish and St. Edmond Catholic School
Finance Minutes

<p>Present: Hiedi Touney Mike Engler Mary Gibb Beth Lawler Barb O'Conner Doug Smith (Acting Chairm) Mark Steinberg Msgr. Kevin McCoy Pat Leiting Marissa Crimmins Holly Aljets Matt Reynoso</p>	<p>Not Present: Fr. Patrick Behm Mike Johnson Rick McCarville</p>		<p>Date 3/20/2018</p>
	Topics Discussed	Recommendation	Action
<p>Called to Order/Opening Prayer</p>			<p>12:00 Our Father</p>
<p>Review of Minutes</p>			<p>Approved via Email</p>
<p>Financial Statements</p>	<ul style="list-style-type: none"> • Review of St Edmond Checks over \$1,000 • Review of St Edmond Income Statement and Balance Sheet for January <ul style="list-style-type: none"> ○ Vehicle Repairs need to increase budget for 18/19 • Review of Holy Trinity's Checks over \$1,000 • Review of Holy Trinity's Income Statement and Balance Sheet for January 	<p>Motion by M Engler to approve St Edmond's Checks over \$1,000 second by M Reynoso</p> <p>Motion by B Lawler approve St Edmond's Financial Statements second by M Engler</p> <p>Motion by B Lawler to approve Holy Trinity's Checks over \$1,000 second H Aljets</p> <p>Motion by M Engler to approve Holy Trinity's Financial Statements second by B Lawler</p>	<p>Motion approved</p> <p>Motion approved</p> <p>Motion approved</p> <p>Motion approved</p>
<p>Budgeting</p>	<ul style="list-style-type: none"> • Marissa presented the budget <ul style="list-style-type: none"> ○ Tuition increase <ul style="list-style-type: none"> ▪ \$90 K-5 ▪ \$105 6-8 ▪ \$125 9-12 	<p>Motion by M Engler to approve budget as presented seconded by P Leiting</p>	<p>Motion approved with M Reynoso abstaining</p>
<p>New Business</p>	<ul style="list-style-type: none"> • Msgr. Kevin discussed the Retired & Infirm Priest Collection and encouraged speakers at the Palm Sunday Masses. 		
<p>Adjourn 12:40</p>			<p>Next Regular Meeting 4/18/18</p>

Parish Life and Stewardship Meeting

March 19, 2018

Members Present: Liz Flattery, Joyce Lennon, Joe Hora, Angela Croonquist and Michelle Woodruff

Liz opened the meeting with a Hail Mary.

Joe report from Pastoral council stated they are ok with Summer Spirit. Mass most likely in gym due to uncertainty of weather. Discussed coordinating with back to school bash. Would like an update at that time from some member of the new church committee regarding where we are in the process of the church building. Names were shared to potentially help with Summer Spirit; Jenn/Luke Becker, Craig, Wally and Nadine Schlienzen, Todd Baker, Megan Averill, Kim/Nate Galles, Joe Perry, John Engler.

Stewardship talks or witnesses throughout the year would be a great idea. These could either be done in person at church, share on FB or the Parish Website. On those share via print, could add a line at the end like, do you have a story to share?

Pool party will not have a meal or snacks provided. Perhaps the concession stand could be opened or people could bring snacks to share.

Coffee and rolls were discussed. Consensus was to wait until the new church is opened. Either the weather is too nice to go to coffee and rolls or the weather is too bad and folks want to get home.

Softball and slowpitch players will pay for their own games this year.

The idea of welcoming newcomers in the bulletin or during Mass time was thought to be beneficial.

Our next meeting will be April 16th at 5:30.
The Summer Spirit Meeting will be held at 6:30.

St. Edmond Catholic School Board Minutes

MINUTES FOR MEETING HELD: March 28, 2018 Time: 5:15 pm
Place: St Edmond Library

PRESENT: Todd Baker, Ben Crimmins, Mike Johnson, Barb O'Connor, Ann Schulte, Doug Smith, Dan Kinney, Ann Feser

ADMINISTRATORS & STAFF Mary Gibb, Jennifer Kinney, Linda Mitchell, Steve Neuberger, Mark Steinberg, Tom Miklo, Msgr. Kevin McCoy, Fr. Patrick Behm

ABSENT: Holly Aljets , Mark Crimmins

AGENDA ITEM	DISCUSSION
Call to Order:	Barb O'Connor
Opening Prayer:	Barb O'Connor
Board In-service	-There were two high school students in attendance.
Presidents Report- Mary Gibb	Nothing to add.
K-12 Principal- Linda Mitchell	<p>Fall conferences will be moved to October 23 and 25 with no school on October 26. Moving conference a week later will allow the high school students to attend the ICCC Career Day and also align with no school scheduled on the 26th.</p> <p>The PE waiver will require parents to submit a written note requesting their child be excused from PE for one semester due to medical issues, work-base program, full academic load, participating in organized sports. This is due to state policy.</p> <p>Algebra A and B will no longer be offered.</p> <p>A motion to approve the education goals was made by Dan Kinney and second by Todd Baker. Motion passed.</p> <p>A motion to approve the written Board policy regarding CPR requirements for employees was made by Ann Feser and second by Doug Smith. Motion passed.</p> <p>A motion to pass the draft school calendar for the 2018-19 school year was made by Mike Johnson and second by Dan Kinney. Motion passed.</p> <p>A motion to pass the communicable diseases policy was made by Doug Smith and second by Ann Feser. Motion passed.</p>
Asst. Principal/Activities Director- Steve Neuberger	Nothing to add.
Development Director- Tom Miklo	<p>Two new scholarships were presented.</p> <p>A motion to approve the John and Mary Wilson Scholarship was made by Dan Kinney and second by Ann Feser. Motion passed.</p>

	<p>A motion to approve the Mary McCarville Scholarship was made by Mike Johnson and second by Doug Smith. Motion passed.</p> <p>Reminder: The St. Edmond Ball is Mary 5.</p>
Director of Marketing- Jen Kinney	Hospitality meeting with be April 4.
Business Manager- Mark Steinberg	Nothing to add.
Holy Trinity Parish Representative- Holly Aljets	Nothing to add.
QWT/Committee Reports	<p>Academics/Technology: Evaluating the technology purchases that will be made for the 8th graders. Teachers were asked and have requested if interested in hanging the classroom projector.</p> <p>Buildings and Grounds/Safety: Nothing to add.</p> <p>Finance: Nothing to add.</p> <p>Policy Committee: Nothing to add.</p> <p>Executive Committee: Nothing to add.</p> <p>Student Life/Services: Nothing to add.</p> <p>Enrollment Management: Nothing to add.</p> <p>Catholic Identity: Suggestion was made to invite the FD Story Tellers to perform for our high school students.</p>
Old Business	Discussed student field trip attendance.
New Business	<p>Honors program schedule is changing so that those students will take English 9 and English 10 their 9th grade year then will be able to choose the rest of their schedule base on which semester the classes are offered.</p> <p>Proposed policy that teachers will not be able to take vacation day before breaks or 2 weeks before the end of school.</p> <p>A motion to approve the budget was made by Dan Kinney and second by Doug Smith. Motion approved.</p>
Closed Session	<p>Mike Johnson made a motion to go into closed session. A second was made by Dan Kinney and all board members approved.</p> <p>Ann Feser made a motion to come out of closed session. A second was made by Doug Smith and all board members approved.</p>
Adjournment	Dan Kinney made a motion to adjourn. The motion was seconded by Ann Feser and all approved. The meeting was adjourned at 6:20 PM.